



2019 Referee Handbook

The following general information is important for all officials to know before officiating in the BC SPL. It is a good idea to have a copy of this document with you at BC SPL matches.

- All BC SPL games in the Lower Mainland and Fraser Valley are scheduled by the BC SPL Referee Manager, Igor Cvetkovski. Igor also schedules all U16-U18 games on Vancouver Island. You can reach Igor by email: igorc@bcsoccer.net
- U13-U15 BC SPL games on Vancouver Island are scheduled by Callum Greig. You can reach Callum by email: callum@primemortgageworks.com
- All BC SPL games in the Okanagan are scheduled by Al Ryder. You can reach Al by email: kelownaref@gmail.com

All BC SPL officials must sign up for a new account in the Stack Sports 'Officials Connect' system. If you haven't yet received an invite from the scheduler, please contact the right person in your area for more information. This account lets you accept games, and log back in to complete incident reports and to report yellow and red cards. You need to include as much detail as possible in your reporting. Red cards need a few lines about the incident as the duration of suspensions is often based on your reporting.

Receiving assignments

To receive assignments, game officials must be in good standing, currently registered through the BCSA and **have a valid Vulnerable Sector Check or Enhanced Police Information Check on file with BC Soccer, completed in the last 36 months**. CRC is required for all referees age 19 years and older.

There shall be a minimum of one (1) referee and two (2) assistant referees for each game. Referees should ONLY switch assignments at the field (i.e., an assigned AR switched to CR) with permission from their referee assignor, or if the game has a shortage of officials and the host club must make changes at the field for the game to proceed.

Schedule

The official game schedule is posted on the league's website.

Pre-game procedures

All home clubs will have a check-in area at the field (look for a central tent). This is where you should report for your game at least 35 minutes before kickoff. Checking of ID cards, rosters and player's equipment should be done at least 25 minutes before kickoff. The BC SPL performs an international style walkout with national anthems for all games, and the home club has a game day manager on site to work with officials on the timing of this.

Game Length

	GAME LENGTH	HALFTIME
Under 13	2 x 35 minutes	10 minutes
Under 14	2 x 35 minutes	10 minutes
Under 15	2 x 40 minutes	10 minutes
Under 16	2 x 40 minutes	10 minutes
Under 17	2 x 45 minutes	10 minutes
Under 18	2 x 45 minutes	10 minutes

Substitutions

U13 Age Group - Unlimited with no re-entry within the same half.

U14 to U18 Age Group - Seven (7) substitutions within open play of a match with no re-entry within the same half with unlimited at half time.

i. Substitution Procedure

Substitutes shall report and submit a substitution slip to the scorekeeper at midfield. To replace a player with a substitute, there must be a stoppage in play, and the referee must be informed. The player only enters the field of play after the player being replaced has left the field and after receiving a signal by the referee. The substituted player may leave the field from any boundary line. At the half time interval, the substitute becomes a player once receiving a signal from the referee to enter the field before the second half kick-off.

Cancellation of Officials

In the case that games need to be cancelled, officials will have no game fees owing to them if they receive email or telephone notification of field closures at least 2 hours before their scheduled game. If a match official receives no prior notification within 2 hours of kickoff, and upon arrival at the field declares or realizes the game is not playable for any reason, they will receive 50% of their game fees.

Payment of Officials

The BC SPL will track all games worked and referee payments owing, and BC Soccer will pay all officials **twice per month** by electronic funds transfer, as per the referee payment fees below. All three officials must sign the game sheet as an official record of the match.

AGE	U13/U14	U15/U16	U17/U18
Referee	\$50	\$55	\$70
AR	\$25	\$30	\$35

Player ID Cards

All players and coaches must present their BC SPL ID card to the referee before the game. For 2019, teams will have the option of virtual ID cards on the Stack Sports system and can show officials the ID cards on a smartphone. Teams not showing ID cards (virtual or hard copy) before kickoff when requested by officials to do so may still play the game but may risk the result being declared a 1-0 default win for the opponent by the League Manager.

Team Officials

There may be no more than five team officials on the bench, who are either a head coach, assistant coach, manager, goalkeeper coach, trainer or authorized Club official (i.e., Club Technical Director).

Discipline

If you were the Centre Referee in which you issued discipline (cards or ejections), you MUST log that discipline within 24 hours after the game in the BC SPL website system. If you issued a red card or ejection, you do NOT keep the ID card if they used hard copy ID cards, these stay with the team, and you simply report the discipline.

Game Roster Sheets

Each team will present two game roster sheets, one is for the opponent and one is for the match officials. The official version for reporting match stats is the referee's copy. These are to be completed with all players by both teams before being given to the centre official for review. All three officials must sign each roster sheet at the match's conclusion, and the centre referee must ensure all stats are accurate (goals, subs, cards, etc.). These roster sheets are the record of the game and after the officials sign, they stay with the home club. You do not need to report the game score as this is done by the home club. A sample of a game roster is on the last page of this document.

Game Attire

All officials should have standard soccer referee clothing and footwear with a change of colours possible. Yellow is the first choice jersey colour in the BCSPL. Tracksuit pants, jackets, hats or running shoes are not acceptable to wear during matches.

Permitting of Players

A registered BCSPL player is eligible to play for a BCSPL team in an older age division, subject to the league's underage player policy. No permit is required. The player must have their ID card and be properly added to the game-day roster of the older team.

The BCSPL shall grant a BC Soccer player registered with a team outside the league permission to play for a BCSPL team of his/her true age group or older age division, contingent on the player receiving the consent of the team and the approval of the Youth District with which he/she is registered.

Players from outside the league are allowed to "play down" on permit and with the BCSPL team to their true age group.

Players under suspension shall not be eligible to play under permit.

A permit is valid only for the team, day, and game stated on the permit application form.

An approved permit form for the permitted player must be presented to the officials before the start of the game.

Any player with a permit must also present a valid BCSA ID card to be eligible to play. In the case of Under 12 players being permitted, and without BCSA ID cards, only the permit is required.

Eligible Player

An eligible player is a player who is properly registered with the league and who is not subject to any kind of suspension by the league which is in effect at the time. A player on youth permit from a district team requires their ID card and permit form to play.

Illegal Player

Any player that is not listed on the Official Roster, has not been registered and has not received a player ID card and competes in a game is considered an illegal player. Any team using an illegal player shall be subject to a loss of three points in the standings and forfeiture of each game in which the illegal player was used. The related club will be assessed a fine as outlined on the league's website and in effect at the time.

Incomplete Games

In the event that a game can't continue through to full regulation time, the game will only count if one-half was completed. If a game is suspended before the expiration of the first half due to inclement weather or extenuating circumstances, it will resume at some other date/time agreed upon by the competing teams and the BCSPL, starting at the same minute that the match was originally suspended and with the same score. Referee fees will be paid again for the re-start. The Referee has the final decision on suspending games due to weather or field conditions.

Cast Policy

The CSA Cast Policy will apply. Before the game, any player wearing a cast or who intends to wear protection, a brace or medical support is to be presented for inspection. The Centre Official will assess the player's eligibility to play in accordance with the Laws of the Game.

SAMPLE OF GAME ROSTER SHEET:

2/26/2019

Game Day Roster

**BC Soccer Premier League
U14Male Surrey United Soccer Club**

 bcspl.bonzidev.com  gm@bcspl.ca  (778) 232-3610

GAME DAY ROSTER

GAME	GAME ID	DATE	TIME	LOCATION	EVENT / LEAGUE	DIVISION		
	6023534	03/02/2019	03:00 PM	CAP #4 - Grass	2019 BC SPL Phase 1	Boys U-14 (2005)		
HOME	TEAM NAME U14Male Surrey United Soccer Club					AGE GROUP U-14 (2005)		
AWAY	TEAM NAME U14Male Coquitlam Metro Ford Soccer Club					AGE GROUP U-14 (2005)		
ROSTER	#	FIRST NAME	LAST NAME	RED CARDS	YELLOW CARDS	GOALS	SUB IN	SUB OUT
	7	Arjan	Bains					
	16	Oluwaseyi	Balogun					
	5	Kaden	Cambridge					
	11	Sebastian	Cirotto					
	14	Kallum	Corr					
	20	Vito	De Cotiis					
	10	Joel	Demian					
	2	Aiden	Evans					
	12	Daniel	Ganief					
	15	Malcolm	Kengni					
	8	Tristan	Miyagi					
	17	Fernando	Pereira					
	13	Gurnaj	Sidhu					
	6	Kyle	Torresan					
	18	Ryan	Torresan					
	4	Shota	Toyoshima					
	9	Savic	Vellios					
#	FIRST NAME	LAST NAME	RED CARDS	YELLOW CARDS	GOALS	SUB IN	SUB OUT	
Guest Players								
#	FIRST NAME	LAST NAME	RED CARDS	YELLOW CARDS	GOALS	SUB IN	SUB OUT	
#	FIRST NAME	LAST NAME	RED CARDS	YELLOW CARDS	GOALS	SUB IN	SUB OUT	

NOTES:

REFEREE	ASSISTANT 1	ASSISTANT 2
Last Name:	Last Name:	Last Name:
Signature:	Signature:	Signature:

 **SCORE & GAME REPORT**
Scan the QR code with your phone or visit <http://www.bonz.it/zhh2g8>
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